

WINOOSKI SCHOOL DISTRICT
Job Description: Behavior Specialist

Date Approved/Updated: June 8, 2018

Location: Winooski School District

Job Group: Support Staff, Union

Reports To: Building Principal

Summary of Position Responsibilities: Develop behavioral program for students who participate in the Student Support Room (SSR) and Wellness program that may include anger management, social skills, and/or problem solving components.

Essential Duties and Responsibilities:

1. Coordinate this behavioral program with Elementary and/or Middle/High School Behavior Coaches, guidance counselors, the SAP counselor and the School Resource Officer.
2. Manage this program on a daily basis in the Student Support Room (SSR) and Wellness rooms.
3. Work with classroom teachers of the students in the program in order for students to maintain academic responsibilities.
4. Work with classroom teachers and special educators when appropriate to develop behavior plans.
5. Coordinate with special educators any specialized instructional needs of students participating in the Student Support Room (SSR) and Wellness program.
6. Develop communication with parents of students who participate Student Support Room (SSR) and Wellness program.

The information contained in this job description is for compliance with the Americans With Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual(s) currently holding this position and additional duties may be assigned. The Board reserves the right to waive the essential requirements contained in this job description.

7. Coordinate academic materials for students with teachers.
8. Provide annual program evaluation and participation data.
9. Attend workshops and in-service meetings as approved by the building principals and/or the superintendent of schools.
10. Attend building level staff meetings as required by the building principals.

Supervisory Responsibilities include: This job has no supervisory responsibilities.

Qualification Requirements: The requirements listed below are typical of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: Associate's Degree or equivalent credits/experience

Certificates, Licenses, Registrations:

Language Skills: Excellent oral and written communication skills

Mathematical Skills: Basic math skills

Reasoning Ability: Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables

Other Skills and Abilities: Understanding of child development. CPR Training, First Aid training, TCI or CPI training.

Physical Demands:

The physical demands are typical of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Indicate with the following designations O=occasionally F=frequently or C=constantly for each essential function of the job. Leave blank if it is not essential to the job:

F__ Standing F__ Walking F__ Sitting O__ Lifting F__ Carrying F__ Pushing __
O__ Pulling O__ Climbing O__ Balancing O__ Stooping F__ Kneeling F__ Crawling
O__ Crouching O__ Reaching F__ Handling C__ Fingering C__ Feeling C__ Talking
C__ Hearing C__ Far Vision C__ Near Vision C__ Color Vision C__ Depth Perception
F__ Repetitive Motion C__ Eye/Hand/Foot Coordination

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Physical Effort: Please indicate on the continuum the requirements of this position:

Sedentary Work	Light Work XX	Medium Work	Heavy Work	Very Heavy Work
Lifts up to 30 lbs Walks/stands occasionally	Frequently lifts up to 10 lbs. Frequently walks/stands.	Frequently lift/carry up to 25 lbs.	Frequently lift/carry up to 50 lbs.	Frequently lift/carry up to 50 lbs or more.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Indicate with the following designations N=Never O=occasionally F=frequently or C=constantly for each essential function of the job: . _

- O Exposure to weather N Extreme heat N Extreme cold C Noise
- N Dust, vapors, fumes F Time constraints F Public contact C Deadlines
- O Travel C Inside work

Terms of Employment: Collective Bargaining Agreement and Board Policies

Compensation: Collective Bargaining Agreement and Board Policies.

Evaluation: Performance of this job to be evaluated in accordance with negotiated agreement

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