

**Winooski School District**  
Co-Curricular Job Description

Position: *Junior Class Advisor*

As Junior Class Advisor, you will be responsible for the following activities. You will be expected to work beyond your contract time in support of student engagement decision-making processes. The following outcomes/products will result:

- Identification of a prom location
- Coordinate the arrangement for a DJ
- Arrange for supervision
- Coordinate a photo service for students attending prom
- Coordinate advertisement for Prom
- Facilitate ticket selling
- Pick sophomore couple
- Arrange for balloting for voting of King and Queen

**Compensation:** Category\_\_\_/Step\_\_\_ \$per year

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator/ Designee

\_\_\_\_\_  
Date